

REASONABLE MEASURES TRADE SECRETS

The implementation of the following security measures or protocols, among others, could be considered as reasonable measures to keep in secret the trade secrets required by the recently approved Trade Secret Law 1/2019, of 20th February:

- ✓ Recording of the secret information or documentation by a Notary.
- ✓ Have a confidentiality agreement signed for those workers/suppliers/clients who have access to such secret documentation or information including confidentiality and noncompetition obligations.
- ✓ Encryption mechanisms.
- ✓ Firewalls and intrusion detection systems (IDS) installed in the computers where this secret information/documentation is stored.
- ✓ Backups.
- ✓ Limiting access to such secret documentation/information.
- ✓ Technical mechanisms to prevent unauthorised access to secret information/documentation (automatic lock or blockage in the event of inactivity, access control tool, etc.).
- ✓ Action protocol for the use of mobile, portable and external devices (preauthorization of devices that have permission to access such information/documentation, remote data wiping, access controls, encryption, etc.).
- ✓ Protocol for when a worker leaves the company, so that he can no longer access such secret information/documentation.
- ✓ Control or limitation of access to the facilities where the information/documentation is located.
- ✓ Installation of break-in detection systems that should be installed in all security zones.
- ✓ Internal work protocols that include the development of projects, inventions, findings, work methodology, etc.
- ✓ Internal protocols for communication concerning secret information with external partners, etc.
- ✓ Protocols in case of leakage, loss of secret information and protocol response, repair or recovery.